

Friday, 4 July 2025

**CABINET**

A meeting of **Cabinet** will be held on

**Monday, 14 July 2025**

commencing at **5.30 pm**

The meeting will be held in the Banking Hall, Castle Circus entrance on the left corner of the Town Hall, Castle Circus, Torquay, TQ1 3DR

**Members of the Committee**

Councillor David Thomas (Chairman)

Councillor Billings

Councillor Jacqueline Thomas

Councillor Bye

Councillor Tranter

Councillor Chris Lewis

Councillor Tyerman

---

**A Healthy, Happy and Prosperous Torbay**

---

Download this agenda via the free modern.gov app on your [iPad](#) or [Android Device](#). For information relating to this meeting or to request a copy in another format or language please contact:

**Governance Support, Town Hall, Castle Circus, Torquay, TQ1 3DR**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk) - [www.torbay.gov.uk](http://www.torbay.gov.uk)

# CABINET AGENDA

1. **Apologies**  
To receive apologies for absence.
2. **Minutes** (Pages 5 - 10)  
To confirm as a correct record the Minutes of the meeting of the Cabinet held on 9 June 2025.
3. **Disclosure of Interests**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda.  
  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda.  
  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
**(Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent Items**  
To consider any other items the Chairman decides are urgent.
5. **Matters for Consideration**
6. **Former Police Station at Bolton Cross, Brixham (now Brixham Museum) - Relisting of Asset of Community Value** (Pages 11 - 32)  
To consider a report on an application to nominate the Former Police Station at Bolton Cross, Brixham (now Brixham Heritage Museum) as an Asset of Community Value.
7. **Acquisition of four properties to deliver Local Authority Housing Fund Round 3** (Pages 33 - 60)  
To consider a report that seeks approval to proceed with the acquisition of four residential properties.

8. **Housing Standards Civil Penalty Policy & HMO Licence Conditions Review** (Pages 61 - 100)  
To consider a report that seeks approval to adopt an updated Housing Standards Civil Penalty Policy and to update the Houses-in-Multiple Occupation Licence Conditions.
9. **Adult Social Care Self-Assessment** (Pages 101 - 148)  
To consider a report on the updated self-assessment with respect to the new Care Quality Commission's (CQC) inspection of Adult Social Care.
10. **Adult Social Care Market Position Statement** (Pages 149 - 210)  
To consider a report that seeks endorsement for the publication of the updated Market Position Statement for Adult Social Care 2025-2029.
11. **Licensing Act 2003 - Draft Licensing Statement of Principles (Licensing Policy) 2026 - 2031** (Pages 211 - 294)  
To consider a report that seeks approval to launch for public consultation the Draft Licensing Statement of Principles 2026-2031.
12. **SWISCo Annual Report** (Pages 295 - 380)  
To consider a report that seeks approval of the SWISCo Annual Report.
13. **Council Business Plan 2023-2027 - Refresh 2025** (Pages 381 - 440)  
To consider a report on the above.
14. **Torbay Council Pensions Discretions** (Pages 441 - 460)  
To consider a report that sets out a requirement to amend the current Employer Pension Discretions to introduce a Shared Cost Additional Voluntary Contribution arrangement.

### **Live Streaming and Hybrid Arrangements**

To encourage more people to engage in our public meetings the Council is live streaming our Cabinet meetings on our YouTube channel in addition to recording the meetings and publishing the recording on our website. To watch the meeting live please visit <https://www.youtube.com/user/torbaycouncil>.

We are also using hybrid meeting arrangements to enable officers and Councillors who are not members of the Cabinet to either attend the meeting in person or to attend the meeting remotely via Zoom. Anyone attending the meeting remotely must use their raise hand function when they wish to speak and to declare any interests at the appropriate time. If anyone attending the meeting remotely loses connection the meeting will continue and they will have the option to follow the meeting via the YouTube live stream.